

**Society of American Archivists
Council Meeting
August 22, 2011
Hyatt Regency Chicago
Chicago, Illinois**

* Written report, with discussion and clarification only as needed.

Written background report for discussion and possible action.

*** PLEASE READ MATERIALS IN ADVANCE OF THE MEETINGS***

MONDAY, AUGUST 22 8:00 am – 5:00 pm Grand Suite 3 (Continental Breakfast and Lunch)		
I.	COUNCIL BUSINESS	
	A. Adoption of the Agenda (0811-1-I-A-Agenda)	Tibbo
	B. May 2011 Minutes (Approved July 25, 2011) (0811-1-I-B-0511Minutes) *	Tibbo
	C. Review of May 2011 “To Do” List (0811-1-I-C-ToDo-0511) *	Tibbo
II.	ACTION ITEMS	
	A. Create Task Force on Annual Meeting (0811-1-II-A-AnnMtgTF) #	Theimer
	B. Create Working Group on <i>Glossary of Archival and Records Terminology</i> (0811-1-II-B-GlossaryWG) #	Frusciano
	C. SAA Diversity Award (0811-1-II-C-DiversityAward) #	Richardson
	D. SAA Emerging Leaders Award (0811-1-II-D-EmergingLeadersAward) #	GTR
	E. Application for WIPO Observer Status (0811-1-II-E-WIPO) #	Theimer

	F. Endorsement of “Well-Intentioned Practice for Putting Digitized Collections of Unpublished Materials Online” (0811-1-II-F-WIPStandard) #	Meissner/ Theimer
	G. Other Action Items from Council Members	Tibbo
III.	DISCUSSION ITEMS	
	A. Unite Here / Hyatt Labor Dispute	Tibbo
	B. Annual Membership (Business) Meeting 1. Voting Methods Amendments 2. Primary Contact Eligibility to Hold Office	Tibbo
	C. Smithsonian “Connecting and Collecting” Initiative (0811-1-III-C-SmithsonianInitiative)	Richardson
	D. Assistance for Japanese Colleagues with Tsunami-Damaged Public Records (0811-1-III-D-JapanArchives) #	Tibbo
	E. Annual Meeting Activities/Assignments 1. Leadership Orientation and Forum 2. New Member/First Timer Orientation 3. Coverage of Component Group Meetings 4. Council Awards and Resolutions 5. Council Resolutions Committee 6. Exhibit Hall Assignments	Tibbo / Beaumont
	F. Other Discussion Items from Council Members	Tibbo
IV.	STRATEGIC PLANNING	
	A. Strategic Plan (Reference) (0811-1-IV-A-StratPlan) *	Tibbo
	B. Status of 2010 – 2014 Strategic Priority Activities (0811-1-IV-B-StratPriorActivitiesUpdate) *	Tibbo/ Beaumont
	C. Inventory of Activities Associated with Strategic Priorities, 2005 – 2011 (Reference) (0811-1-IV-C-StratPriorActivities2006-2011) *	Tibbo/ Beaumont
V.	REPORTS	

	A. Executive Committee (0811-1-V-A-ExecComm) *	Lawson
	B. President (0811-1-V-B-Prez) *	Tibbo
	C. Vice President / President-Elect (0811-1-V-C-VP) *	GTR
	D. Treasurer	Felker
	1. YTD Financials (0811-1-V-D1-FinRevFY11) *	
	2. FY 11 Auditor's Report (0811-1-V-D2-FY11Audit) *	
	E. Staff	
	1. Executive Director (0811-1-V-E1-ExecDir) *	Beaumont
	2. Membership (0811-1-V-E2-Memb) *	Doyle
	Membership Survey RFP (0811-1-V-E2-Memb-Addendum)*	
	3. Education (0811-1-V-E3-Educ) *	De Sutter
	4. Publications (0811-1-V-E4-Pubs) *	Brinati
	5. Annual Meeting (0811-1-V-E5-AnnMtg) *	Beaumont
	6. SAA Website Development (0811-1-V-E6-WebDevelop) *	Doyle
	F. American Archivist Editor (0811-1-V-F-AAEditor) *	McCrea
	G. Publications Editor (0811-1-V-G-PubsEditor) *	Frusciano
	H. Committee on Ethics and Professional Conduct	Hyry
	I. 75th Anniversary Task Force (0811-1-V-I-75 th AnnivTF) *	Settles
	J. 2011 Nominating Committee (0811-1-V-J-NomComm)*	Tibbo
	K. Other Reports from Council Members / What Are You Hearing from Members?	Tibbo
I.	COUNCIL BUSINESS (Continued)	
	A. Review of August 22, 2011, "To Do" List	Tibbo
	B. Review of August 22, 2011, Talking Points	Tibbo
	F. Adjournment	