

**Society of American Archivists
Council Meeting
June 8 – 10, 2012
Chicago, Illinois**

**Committee on Ethics and Professional Conduct:
Ethics Case Studies Work Plan Proposal
(Prepared by: Tim Pyatt, Chair)**

At its January 2012 meeting, the SAA Council passed the following motion after approving the revision to the Code of Ethics:

THAT the Committee on Ethics and Professional Conduct draft a plan, for consideration by the Council at its June 2012 meeting, for repurposing existing case studies and developing other resources to be co-published with the *Core Values of Archivists* statement and the *Code of Ethics for Archivists*.

In response to this motion the Committee on Ethics and Professional Conduct plans the following actions:

- CEPC will work with the SAA Publications Board to create an online publication of Ethics Case Studies using the current *Campus Case Studies* as a model. The case studies will be based on both the revised Code of Ethics and the new Core Values Statement.
- In consultation with the Publications Board, CEPC will create an editorial review board and submission process for the case studies.
- The editorial review board and CEPC will first review the 2003 SAA publication, *Ethics and the Archival Profession: Introduction and Case Studies*, to assess which case studies remain relevant and could possibly be reused in the new online publication. Permission for reuse from the authors and editors will be requested (authors of those case studies will be given an opportunity to update them). Note: The 2003 publication is based on the 1995 version of the Code of Ethics and several of the case studies focus on elements of the Code that were removed after consultation with legal counsel. These will not be republished.
- CEPC and the editorial review board will identify areas in which additional case studies are needed and solicit submissions. This will be done through targeted requests as well as web and email calls for submission.
- CEPC will develop a work plan with specific tasks, assignments, and deadlines for its members for the 2012-2013 year, with a goal of having several revised case studies online before the 2013 Annual Meeting.

CEPC will use its 2012 meeting in San Diego to flesh out the details, talk with the Publications Board, and brainstorm about the editorial review board for the case studies and content needed.

As always, we welcome Council members' comments on this plan or on other reports of the CEPC's activities and charge.