

**Society of American Archivists Foundation  
Board of Directors Meeting  
January 22 – 23, 2013  
Chicago, Illinois**

**Request for Funding of SAA Representative at  
International Council on Archives Meetings  
(Prepared by: Executive Director Nancy Beaumont)**

**[Note: This agenda item originally was considered during a November 2012 Board conference call, but was postponed until the Board's Annual Meeting.]**

**BACKGROUND**

For many years, Trudy Huskamp Peterson has served as the Society of American Archivists' (SAA) and the Academy of Certified Archivists' (ACA) representative to the International Council on Archives (ICA). SAA and ACA have had a long-standing agreement to share equally the expenses for Peterson's travel to two ICA meetings each year: the ICA annual meeting and the ICA Section on Professional Associations annual meeting.

Although SAA has budgeted for 50% of Peterson's ICA expenses each year (through the Margaret Cross Norton Fund, which was housed within the SAA Special Funds prior to incorporation of the Foundation in July 2011), seldom in the past 9 years has she sought reimbursement for her travel.

With Peterson's retirement as ICA representative in August 2012, SAA and ACA agreed to appoint Gregor Trinkaus-Randall to serve as their joint representative to the two ICA meetings in FY 2013 (the August 2012 ICA Congress in Brisbane, Australia, and the April 2013 ICA SPA annual meeting, currently scheduled for Paris). Trinkaus-Randall is not able to waive his reimbursement for attendance at the two ICA meetings.

**DISCUSSION**

As of July 2011, the unrestricted Norton Fund is now part of the Foundation. With Peterson's retirement from her long-standing service as SAA/ACA representative to ICA, it is likely that SAA will incur at least 50% of the expenses for the representative's travel to two ICA meetings annually. ACA currently is evaluating whether it will be able to continue to support 50% of the representative's travel.

At its January 2011 meeting, the Foundation Board adopted the following "Funding Priorities, FY 2011 – FY 2014":

***Professional Development Priorities:***

- Mosaic Program Scholarships, internships, and travel awards directed to increasing the diversity of the profession.
- Scholarships for graduate archival education.
- Development of low-cost continuing education opportunities that will reach the entire profession with state-of-the-art information.
- Opportunities for leadership development in the profession.
- Opportunities for international exchange and professional development.

***Research Priorities:***

- Administration of a profession-wide survey of archivists.
- Administration of a profession-wide survey of archival repositories.
- Fellowship program to support research related to professional issues and practices.

Given the Foundation's interest in supporting opportunities for international exchange, the SAA Council respectfully requests that the Board consider granting funding from the Margaret Cross Norton Fund in the amount of \$3,500 to support travel of the SAA representative to two ICA meetings in FY 2013.

**RECOMMENDATION**

**THAT funding in the amount of \$3,500 be granted to the Society of American Archivists from the Margaret Cross Norton Fund to pay for 50% of the expenses of the SAA/Academy of Certified Archivists representative to attend two meetings of the International Council on Archives in FY 2013.**

**Support Statement:** Given that "opportunities for international exchange" is within the priorities of the Foundation, provision of funding for U.S. representation at the International Council on Archives annual meeting and the ICA Section on Professional Associations annual meeting is an appropriate expenditure in support of activities of the Society of American Archivists.

**Fiscal Impact:** \$3,500 from the Margaret Cross Norton Fund, whose current balance is \$103,376.63.