

**Society of American Archivists
Council Meeting
January 25 – 27, 2012
Chicago, Illinois**

**2012 Annual Meeting: *Beyond Borders*
(Prepared by Nancy Beaumont)**

Program Development

The 11-member Program Committee (plus one 2013 co-chair and several staff) met in Chicago November 11-13 to review the results of their pre-meeting rankings and decide which of the 150 session proposals submitted would be placed in the 70 available slots. In addition, the committee considered 22 submissions in the “Professional Poster” category. The committee used the same Excel spreadsheet-and-workbook format that staff had developed for the 2009-2011 Program Committees, with some additional enhancements that streamlined the on-site process.

The deadline for proposal submissions for Student Paper and Poster presentations is February 1. The Student Program Subcommittee will review submissions and accept three platform presentations and an as-yet-to-be-determined number of student poster presentations.

Gregor and I have begun the process of soliciting ideas for keynote speaker(s). See my column in the March/April issue of *Archival Outlook* – and do let us know if you know Martin Scorsese!

Conference Schedule

As in past years, several individuals have suggested that the conference schedule could be improved and should be re-thought. I threw down the gauntlet by providing each with the 2007-2011 schedules and a blank schedule on which they could capture their ideas. No alternative schedules to date. . . . **Attached is a preliminary draft schedule for Council members’ information and feedback. Please share your creative ideas for improving the schedule.** We hope to provide speakers with a schedule of education sessions no later than the first week in February.

Paul Henning of Conference & Logistics Consultants has been in touch with the San Diego Hilton Bayfront staff to determine optimal meeting room configurations. As in recent years, we are most concerned about having a sufficient number of rooms for all of the committee and roundtable meetings on Tuesday and Wednesday. (With 29 current roundtables and the possibility of two new roundtables in 2012, as well as requests for separate section and roundtable steering committee meetings and a variety of “pop-up” meetings, we have reached a

critical mass that will require some creative thinking on the part of the conference planners and some compromises on the part of component leaders.)

Host Committee / Social Events

The Host Committee has met to discuss development of *Archival Outlook* articles, repository tours, restaurant and shopping guides, and other information that will help to convince potential attendees to join us in San Diego. Based on the suggestion of the 2011 Host Committee, we are looking at a modified schedule that would place the All-Attendee Reception on Thursday (rather than Friday) night to avoid the long-standing mash-up with the Awards Ceremony. Alumni receptions would move to Friday. Because most of the likely All-Attendee Reception venues in San Diego are a bus-via-freeway ride away, we are looking at a range of options, including the idea of a “beach party” near the Hilton.

Exhibits and Sponsorships

At the 2011 Annual Meeting we distributed flyers encouraging exhibitors to sign up by January 31 to receive a discount on 2012 exhibit space. As of January 12, we have sold 14 booths (total revenue to date of \$23,500), compared with 10 booths as of January 20, 2011. And we have (reduced) commitments from three of our past sponsors for a total of \$13,200. We look forward to receiving leads from Host Committee members who may point us to prospective exhibitors in and near San Diego.

Given that the majority of exhibitors are repeats, we decided to forego printing and mailing of the exhibitor prospectus and to rely on email communication and website postings for promotion. We are now in year 3 of working with C&LC’s “virtual expo hall” software, a sign-up page on the conference website on which prospective exhibitors can view a live, real-time floor plan showing currently available booths and can select and confirm their booth space(s) immediately. This process saves time for the exhibitors and for staff.

Conference Promotion

Promotion of the conference began in the early fall via the conference website and in the January/February issue of *Archival Outlook* with an article by the Program Committee and a “save the date” display ad. Host Committee articles about San Diego will appear in the next three issues of the newsletter.

I am currently evaluating options for production of a full print Preliminary Program in addition to the online version. We did away with the print Preliminary Program for Austin 2009 and Chicago 2011 and member reaction was mixed. On the other hand, the cost of the print Preliminary Program is significant. Under any circumstances, I expect that we will continue the three-year tradition of mailing at least one “Schedule-at-a-Glance” flyer and including program descriptions in a very complete, all-in-one-place Onsite Program.

As always, I welcome your comments and questions.

**2012 Annual Meeting
Schedule of Events
(DRAFT Version A)**

Sunday, August 5		
9:00 am – 5:00 pm	Preconference Workshops	SD
Monday, August 6		
8:00 am – 5:00 pm	SAA Council Meeting	All
9:00 am – 5:00 pm	Preconference Workshops	SD
Tuesday, August 7		
8:00 am – 4:00 pm	Registration Desk Open	
9:00 am – 5:00 pm	Preconference Workshops	SD
	SAA / Regionals Summit	GTR, All
	Research Forum	
	Repository Tours and Open Houses	
9:00 am – 1:00 pm	Standards Committee	DM
10:00 am – 1:00 pm	Membership Committee	TB, BD
1:00 pm – 5:00 pm	CEPC	WL
2:00 pm – 5:00 pm	Diversity Committee	DR, RM
	TS-TBD (?)	DM
	SDT (?)	DM
3:00 pm – 5:00 pm	Finance Committee	AF

Wednesday, August 8		
8:00 am – 6:00 pm	Registration Desk Open	
8:00 am – 1:00 pm	Committee on Education	SC, SD
8:00 am – 12:00 pm	Publications Board	TF, TB
8:30 am – 12:30 pm	ACA Certification Examination	
9:00 am – 5:00 pm	Repository Tours and Open Houses	
9:00 am – 4:00 pm	ACA Board of Directors	
9:00 am – 12:00 pm	TS-TBD (?)	DM
	TS-TBD (?)	DM
	CPWG	DMc
	IPWG	KT
	ALA/SAA/AAM Joint Committee (aka CALM)	EK
9:00 am – 10:00 am	2012 Program Committee	NPB, RM
10:30 am – 12:00 pm	Leadership Orientation and Forum	All
12:00 pm – 5:00 pm	Networking Café Open	
1:00 pm – 5:00 pm	Bookstore Open	
	<i>American Archivist</i> Editorial Board	DMc, TB
	Business Archives Section Colloquium (?)	EK
1:00 pm – 3:00 pm	Roundtables I	All
	GAWG	TF, NPB
2:00 pm – 5:00 pm	DAS Subcommittee	SD
3:00 pm – 5:00 pm	Awards Committee	SC, TB
3:00 pm – 4:00 pm	2013 Program Committee	NPB
3:15 pm – 5:15 pm	Roundtables II	All
5:30 pm – 7:30 pm	Roundtables III	All
8:00 pm – 9:15 pm	New Member Orientation and Forum	All
9:30 pm – 10:30 pm	Fellows Reception (?)	

Thursday, August 9		
7:00 am – 6:00 pm	Registration Desk Open	
8:00 am – 5:00 pm	Networking Café Open Bookstore Open	
8:00 am – 9:30 am	Plenary I	GTR
9:30 am – 12:30 pm	ACA Item-Writing Workshop	
9:30 am – 10:00 am	Mentoring Program Meet-and-Greet	
10:00 am – 11:30 am	Education Sessions / 100s [90 minutes]	
11:30 am – 1:30 pm	Lunch on Your Own	
12:00 pm – 1:15 pm	Accessibility Forum ACA Business Meeting and Luncheon SHRAB Brown Bag Lunch Content DM Users Group EAD Consortia Meeting Progressive Archivists Caucus Brown Bag Lunch	
1:30 pm – 3:00 pm	Education Sessions / 200s [90 minutes]	
3:30 pm – 5:30 pm	Sections I	All
5:30 pm – 7:30 pm	Expo Hall Grand Opening / Happy Hour	
7:30 pm – 9:30 pm	All-Attendee Reception	
Friday, August 10		
7:00 am – 6:00 pm	Registration Desk Open	
7:00 am – 8:00 am	Key Contacts Breakfast Opportunities for Authors Breakfast	
8:00 am – 5:00 pm	Networking Café Open Bookstore Open	
8:30 am – 4:00 pm	Exhibit Hall Open	

8:30 am – 9:30 am	Education Sessions / 300s [60 minutes]	
10:00 am – 11:30 am	Education Sessions / 400s [90 minutes]	
11:30 am – 12:45 pm	Exhibit Hall Brunch	
1:00 pm – 3:00 pm	Sections II	All
3:00 pm – 4:00 pm	Exhibit Hall Closing Break	
3:30 pm – 4:00 pm	Salute to Authors (Bookstore)	
4:30 pm – 5:30 pm	Plenary II (Presidential Address)	GTR
5:45 pm – 7:15 pm	Awards Ceremony	
7:30 pm – 9:30 pm	Mixers and Alumni Parties	
8:00 pm – 9:30 pm	President’s Reception	
Saturday, August 11		
7:00 am – 1:00 pm	Registration Desk Open	
7:00 am – 9:00 am	Bookstore Open	
8:00 am – 1:00 pm	Networking Café Open	
8:00 am – 9:00 am	Education Sessions / 500s [60 minutes]	
9:30 am – 11:00 am	Education Sessions / 600s [90 minutes]	
11:00 am – 1:00 pm	Lunch on Your Own	
11:30 am – 12:30 pm	Annual Membership (Business) Meeting	All
1:00 pm – 2:30 pm	Education Sessions / 700s [90 minutes]	
1:00 pm – 2:00 pm	SAA Council Meeting	All
2:45 pm – 3:45 pm	Plenary III (Incoming Presidential Address)	JD