Society of American Archivists Foundation
Board of Directors Meeting
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Chicago, Illinois

Grant Report: "DAS Curriculum Development"
(Prepared by SAA Director of Education Solveig De Sutter)

Grant Received: **$10,100.00**

Expenditures to Date: **$850.00**   **Examination Development for Existing Courses**
                          $4,050.00   **New Course Development**
                          $4,900.00   **Subtotal**

With assistance from the SAA Foundation, SAA's Digital Archives Specialist (DAS) Curriculum development began in July 2011.

At this time, 11 <u>course examinations</u> (for existing courses) have been created and implemented:

1. Basic Electronic Records
2. Basics of Managing Electronic Records: Getting You Started
3. Thinking Digital
4. Beginner's Guide to Metadata
5. Electronic Records and Archives: The Next Step
6. Essentials of Digital Repositories
7. Digital Archives and Libraries
8. Achieving Email Account Preservation with XML
9. Archival Content Management systems
10. Preservation Options of PDF
11. Managing Electronic Records in Archives and Special Collections

Eight <u>new courses</u> are in various stages of development:

1. Appraisal of Electronic Records
2. Arrangement and Description of Electronic Records
3. Digital Repositories
4. Legal Issues in Digital Archives
5. Developing Specifications and RFPs for Recordkeeping Systems
6. Inreach and Outreach for Digital Archives
7. Digital Forensics
8. Information Architecture

In addition, development of the following three <u>new courses</u> has been completed and they have been offered at least once during this fiscal year:

1. Standards for Digital Archives
2. Digital Curation: Creating an Environment for Success
3. Preserving Digital Archives: Concepts and Competencies

A final report on this Foundation-funded grant project will be available in late June.